

HOW TO REGISTER FOR CLASSES AT LAHC

LOGIN TO YOUR STUDENT PORTAL

- Open a web browser and enter: MYCOLLEGE.LACCD.EDU
- Enter your student ID # and password and then click Sign In.
- Once you have logged in to the student information system, click on “Find a Class” under the Action Menu.

SEARCH FOR CLASSES

- Next to Term, select the correct semester and year you want to search classes in.
- Choose the subject of the class you are looking for – it’s all listed alphabetically.
- If you know the class number, enter it in the box directly underneath the subject title, otherwise leave it blank.
- Choose the campus you are going to attend – Los Angeles Harbor College.
- If you know the Class Section #, enter it next to the Class number and click on Search.
- Find the class you are looking for and click on Select.
- Review the selection and click on Next.

ADDING CLASSES TO SHOPPING CART

- Check the status of the class to make sure it Open – this will be noted with a green circle.
- You can be on a Wait List if there is one by checking the box.
- Click on Next to add the class to your shopping cart.
- Continue to search for all your classes and repeat previous steps.
- Once you are done selecting your classes, click on the Enroll Tab at the top of the page.

ENROLLING IN YOUR CLASSES

- Remember that your classes are in a shopping cart by this step, and you must checkout.
- Click on Proceed to Step 2 of 3.
- Confirm the classes are correct and click on Finish Enrolling.
- Here is where you will find out if enrollment was successful or not.
- If there were any issues, refer to the message box on this page.
- You can click on My Class Schedule to verify that you are enrolled in your classes.

DROPPING A CLASS

- To drop a class, you need to click on the Drop tab under the Main Enroll tab at the top of the page.
- Click the checkbox next to the class or classes you want to drop.
- Then, click on Drop Selected Classes.
- Finally, click on the Finish Dropping button.
- Once again, you can click on My Class Schedule to verify your classes.

FOR FURTHER ASSISTANCE, WATCH THIS VIDEO

- SIS- Course Search and Adding Courses: <https://www.youtube.com/watch?v=JDYg1oazxO4>